Director's report and unaudited financial statements

for the year ended 31st August 2010

## **Company information**

Director D Mydat

Secretary Mrs R Mydat

Company number 5723823

Registered office 3c Sopwith Crescent

Hurricane Way Wickford Essex SS11 8YU

Accountants Read & Co.

3c Sopwith Crescent Hurricane Way Wickford Essex SS11 8YU

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350 Eastern Avenue

Ilford Essex IG2 6NN

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## Director's report for the year ended 31st August 2010

The director presents his report and the financial statements for the year ended 31st August 2010.

### **Principal activity**

The principal activity of the company is that of recruitment consultants.

#### **Director**

The director who served during the year is as stated below:

D Mydat

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

This report was approved by the Board on 24th November 2010 and signed on its behalf by

### Mrs R Mydat

Secretary

# Report to the Director on the preparation of unaudited financial statements of London Teaching Pool Limited for the year ended 31st August 2010

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of London Teaching Pool Limited for the year ended 31st August 2010 which comprise of the Profit and Loss Account, the Balance Sheet and the related notes from the Company's accounting records and from information and explanations you have given to us.

As a practising member of The Institute of Chartered Accountants in England & Wales, we are subject to its ethical and other professional requirements which are detailed at www.icaew.com.

This report is made to the company's director in accordance with the terms of our engagement. Our work has been undertaken soley to prepare for your approval the accounts of London Teaching Pool Limited and state those matters that we have agreed to state to the company's director, as a body, in this report, in accordance with the requirements of The Institute of Chartered Accountants in England & Wales as detailed at www.icaew.com. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's director for our work or for this report.

It is your duty to ensure that the company has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of London Teaching Pool Limited. You consider that London Teaching Pool Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

#### Read & Co.

3c Sopwith Crescent Hurricane Way Wickford Essex SS11 8YU

24th November 2010 Chartered Accountants

## Profit and loss account for the year ended 31st August 2010

|   |       | 2010               | 2009                 |
|---|-------|--------------------|----------------------|
|   | Notes | £                  | £                    |
| Turnover  | 2     | 2,375,340          | 1,728,028            |
| Cost of sales   |       | (1,747,734)        | (1,214,263)          |
| Gross profit  |       | 627,606            | 513,765              |
| Administrative expenses Other operating income                                    |       | (501,558)<br>100   | (376,800)            |
| Operating profit  | 3     | 126,148            | 136,965              |
| Other interest receivable and similar income Interest payable and similar charges |       | 10<br>(2)          | 82<br>(5)            |
| Profit on ordinary activities before taxation                                     |       | 126,156            | 137,042              |
| Tax on profit on ordinary activities  | 6     | (26,877)           | (21,747)             |
| Profit for the year   |       | 99,279             | 115,295              |
| Retained profit/(loss) brought forware Reserve movements                          | rd    | 46,645<br>(60,000) | (18,650)<br>(50,000) |
| Retained profit carried forward   |       | 85,924<br>=====    | 46,645               |

## Balance sheet as at 31st August 2010

|                            |       | 2010      | 0       | 2009      | )       |
|----------------------------|-------|-----------|---------|-----------|---------|
|                            | Notes | £         | £       | £         | £       |
| Fixed assets               |       |           |         |           |         |
| Tangible assets            | 8     |           | 26,196  |           | 27,124  |
| Current assets             |       |           |         |           |         |
| Debtors                    | 9     | 228,238   |         | 233,301   |         |
| Cash at bank and in hand   |       | 67,090    |         | 6,505     |         |
|                            |       | 295,328   |         | 239,806   |         |
| Creditors: amounts falling |       |           |         |           |         |
| due within one year        | 10    | (233,980) |         | (218,842) |         |
| Net current assets         |       |           | 61,348  |           | 20,964  |
| Total assets less current  |       |           |         |           |         |
| liabilities                |       |           | 87,544  |           | 48,088  |
| Provisions for liabilities | 11    |           | (1,619) |           | (1,442) |
|                            |       |           |         |           |         |
| Net assets                 |       |           | 85,925  |           | 46,646  |
| Capital and reserves       |       |           |         |           |         |
| Called up share capital    | 13    |           | 1       |           | 1       |
| Profit and loss account    |       |           | 85,924  |           | 46,645  |
| Shareholders' funds        |       |           | 85,925  |           | 46,646  |
|                            |       |           |         |           |         |

The director's statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Balance Sheet.

#### **Balance sheet (continued)**

## Director's statements required by Sections 475(2) and (3) for the year ended 31st August 2010

In approving these financial statements as director of the company I hereby confirm:

- (a) that for the year stated above the company was entitled to the exemption conferred by Section 477 of the Companies Act 2006;
- (b) that no notice has been deposited at the registered office of the company pursuant to Section 476 requesting that an audit be conducted for the year ended 31st August 2010; and
- (c) that I acknowledge my responsibilities for:
  - (1) ensuring that the company keeps accounting records which comply with Section 386; and
  - (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 393 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board on 24th November 2010 and signed on its behalf by

## D Mydat

Director

Registration number 5723823

## Notes to the financial statements for the year ended 31st August 2010

#### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of temporary and permanent placements made during the year.

#### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Furniture and equipment - 15% reducing balance

#### 1.4. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

#### 1.5. Deferred taxation

Deferred tax arises as a result of including items of income and expenditure in taxation computations in periods different from those in which they are included in the company's accounts. Deferred tax is provided in full on timing differences which result in an obligation to pay more (or less) tax at a future date, at the average tax rates that are expected to apply when the timing differences reverse, based on current tax rates and laws.

Deferred tax is not provided on timing differences arising from the revaluation of fixed assets where there is no commitment to sell the asset.

Deferred tax assets and liabilities are not discounted.

#### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

| <b>3.</b> | Operating profit   | 2010  | 2009   |
|-----------|--|-------|--------|
|           |  | £     | £      |
|           | Operating profit is stated after charging:                 |       |        |
|           | Depreciation and other amounts written off tangible assets | 4,622 | 12,733 |
|           |  |       |        |

## Notes to the financial statements for the year ended 31st August 2010

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#### 4. **Director's remuneration**

|                                 | 2010   | 2009   |  |
|---------------------------------|--------|--------|--|
|                                 | £      | £      |  |
| Remuneration and other benefits | 18,500 | 20,600 |  |

#### 5. **Pension costs**

7.

The company operates a defined contribution pension scheme in respect of the director. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £6,500 (2009 - £8,600).

25,000

25,000

#### 6. Tax on profit on ordinary activities

Equity dividends on Ordinary shares

| Analysis of charge in period                          | 2010<br>£ | 2009<br>£ |
|---|-----------|-----------|
| Current tax   | a.        | £         |
| UK corporation tax at 21% (2009 - 21%)                | 26,700    | 20,305    |
| Total current tax charge                              | 26,700    | 20,305    |
| Deferred tax  |           |           |
| Timing differences, origination and reversal          | 177       | 1,442     |
| Total deferred tax                                    | 177       | 1,442     |
| Tax on profit on ordinary activities                  | 26,877    | 21,747    |
| Dividends   |           |           |
| Dividends paid and proposed on equity shares          |           |           |
|   | 2010      | 2009      |
|   | £         | £         |
| Paid during the year:                                 | 60,000    | 25.000    |
| Equity dividends on Ordinary shares                   | 60,000    | 25,000    |
|   | 60,000    | 25,000    |
| Proposed at the year-end (recognised as a liability): |           |           |

## Notes to the financial statements for the year ended 31st August 2010

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| 8. | Tangible fixed assets | Furniture<br>and<br>equipment<br>£ | Total<br>£ |
|----|-----------------------|------------------------------------|------------|
|    | Cost                  |                                    |            |
|    | At 1st September 2009 | 51,408                             | 51,408     |
|    | Additions             | 3,693                              | 3,693      |
|    | Disposals             | (7,945)                            | (7,945)    |
|    | At 31st August 2010   | 47,156                             | 47,156     |
|    | Depreciation          |                                    |            |
|    | At 1st September 2009 | 24,283                             | 24,283     |
|    | On disposals          | (7,945)                            | (7,945)    |
|    | Charge for the year   | 4,622                              | 4,622      |
|    | At 31st August 2010   | 20,960                             | 20,960     |
|    | Net book values       |                                    |            |
|    | At 31st August 2010   | 26,196                             | 26,196     |
|    | At 31st August 2009   | 27,125                             | 27,125     |
|    |                       |                                    |            |
| 9. | Debtors               | 2010                               | 2009       |
|    |                       | £                                  | £          |
|    | Trade debtors         | 218,239                            | 226,423    |
|    | Other debtors         | 123                                | -          |
|    | Prepayments           | 9,876                              | 6,878      |
|    |                       | 228,238                            | 233,301    |

## Notes to the financial statements for the year ended 31st August 2010

| continued   |
|-------------|
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| 10. | Creditors: amounts falling due within one year | 2010<br>£                         | 2009<br>£ |
|-----|--|-----------------------------------|-----------|
|     | Trade creditors                                | 52,312                            | 32,596    |
|     | Corporation tax                                | 26,700                            | 20,305    |
|     | Other taxes and social security costs          | 59,774                            | 74,171    |
|     | Director's accounts                            | 64,796                            | 50,357    |
|     | Other creditors                                | 22,730                            | 25,236    |
|     | Accruals                                       | 7,668                             | 16,177    |
|     |  | 233,980                           | 218,842   |
| 11. | Provisions for liabilities                     |                                   |           |
|     |  | Deferred<br>taxation<br>(Note 12) | Total     |
|     |  | £                                 | £         |
|     | 1.1.9.1.2000                                   | 1.440                             | 1 110     |
|     | At 1st September 2009                          | 1,442                             | 1,442     |
|     | Movements in the year                          | 177                               | 177       |
|     | At 31st August 2010                            | <u>1,619</u>                      |           |
|     |  |                                   |           |
| 12. | Provision for deferred taxation                | 2010                              | 2009      |
|     |  | £                                 | £         |
|     | Accelerated capital allowances                 | 177                               | 1,442     |
|     | Provision for deferred tax                     | 177                               | 1,442     |
|     |  | <del></del>                       |           |
|     | Provision at 1st September 2009                | 1,442                             |           |
|     | Deferred tax charge in profit and loss account | <u> 177</u>                       |           |
|     | Provision at 31st August 2010                  | 1,619                             |           |

## Notes to the financial statements for the year ended 31st August 2010

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| 13. | Share capital                      | 2010<br>£ | 2009<br>£ |
|-----|------------------------------------|-----------|-----------|
|     | Authorised                         | ~         |           |
|     | 1,000 Ordinary shares of £1 each   | 1,000     | 1,000     |
|     | Allotted, called up and fully paid |           |           |
|     | 1 Ordinary shares of £1 each       | <u>1</u>  | 1         |
|     | Equity Shares                      |           |           |
|     | 1 Ordinary shares of £1 each       | 1         | 1         |

## Detailed trading profit and loss account and expenses schedule for the year ended 31st August 2010

|   | 20        | )10         | 20        | 009         |
|---|-----------|-------------|-----------|-------------|
|   | £         | £           | £         | £           |
|   |           |             |           |             |
| Sales                                   |           |             |           |             |
| Sales                                   |           | 2,375,340   |           | 1,728,028   |
|   |           | 2,375,340   |           | 1,728,028   |
|   |           | , ,         |           | , ,         |
| Cost of sales                           |           |             |           |             |
| Wages and salaries                      | 1,742,797 |             | 1,211,269 |             |
| Employer's national insurance           | 4,937     |             | 2,994     |             |
|   | 1,747,734 |             | 1,214,263 |             |
|   |           |             |           |             |
|   |           | (1,747,734) |           | (1,214,263) |
| Gross profit                            |           | 627,606     |           | 513,765     |
| Administrative expenses                 |           | ,           |           | ,           |
| Wages and salaries                      | 264,223   |             | 212,817   |             |
| Directors' remuneration                 | 12,000    |             | 12,000    |             |
| Employer's national insurance           | 29,827    |             | 22,394    |             |
| Directors' money purchase pension costs | 6,500     |             | 8,600     |             |
| Staff recruitment                       | 3,500     |             | 3,250     |             |
| Rent, rates and services                | 65,174    |             | 20,420    |             |
| Insurance                               | 1,065     |             | 2,470     |             |
| Light and heat                          | 1,560     |             | 2,026     |             |
| Cleaning                                | 1,166     |             | 199       |             |
| Repairs and maintenance                 | 2,478     |             | 4,914     |             |
| Printing, postage and stationery        | 3,935     |             | 4,171     |             |
| Advertising                             | 30,429    |             | 27,902    |             |
| Telephone                               | 10,301    |             | 8,393     |             |
| Computer costs                          | 18,942    |             | 8,552     |             |
| Hire of equipment                       | 585       |             | -         |             |
| Motor expenses                          | 1,006     |             | 34        |             |
| Travelling expenses                     | 362       |             | 397       |             |
| Entertaining                            | 230       |             | 21        |             |
| Legal and professional                  | 4,023     |             | 1,875     |             |
| Accountancy                             | 10,645    |             | 8,271     |             |
| Factoring charges                       | 17,754    |             | 10,486    |             |
| Bank charges                            | 2,013     |             | 1,991     |             |
| Bad debts                               | 4,225     |             | 1         |             |
| General expenses                        | 3,371     |             | 1,208     |             |
| Subscriptions                           | 1,622     |             | 1,675     |             |
| Depreciation on furniture and equipment | 4,622     |             | 12,733    |             |
|   |           | 501,558     |           | 376,800     |
| D                                       |           | 126.040     |           | 126.065     |

126,048

136,965

**Profit carried forward** 

## Detailed trading profit and loss account and expenses schedule for the year ended 31st August 2010

|                                       | 201 | 10      | 200 | 9       |
|---------------------------------------|-----|---------|-----|---------|
|                                       | £   | £       | £   | £       |
| Profit brought forward                |     | 126,048 |     | 136,965 |
| Other operating income                |     |         |     |         |
| HMRC online filing tax free incentive | 100 |         | -   |         |
|                                       |     | 100     |     | -       |
| Operating profit                      |     | 126,148 |     | 136,965 |
| Other income and expenses             |     |         |     |         |
| Interest receivable                   |     |         |     |         |
| Bank deposit interest                 | -   |         | 82  |         |
| Other interest                        | 10  |         |     |         |
|                                       |     | 10      |     | 82      |
|                                       |     | 126,158 |     | 137,047 |
| Interest payable                      |     |         |     |         |
| Bank interest                         | 2   |         | 5   |         |
|                                       |     | (2)     |     | (5)     |
| Net profit for the year               |     | 126,156 |     | 137,042 |